

CEOBS trustee role description

June 2024

The Conflict and Environment Observatory (CEOBS) is looking for three people who are passionate about our aims to serve on our board of trustees.

About CEOBS

CEOBS is a UK charity launched in 2018 to raise awareness of the environmental dimensions of armed conflicts and military activities. We use the information that we collect to help inform actions to reduce harm to people and ecosystems. Based in West Yorkshire, we now have 12 members of staff working across conflict monitoring, the environment in humanitarian disarmament, militarism and climate change and the legal framework protecting the environment in relation to armed conflicts.

Our trustees

CEOBS needs a diverse and gender balanced board and we are looking for three people who have experience, skills or knowledge relevant to our work and who are able to support its effective governance. You will join our three current board members.

Our trustees are responsible for overseeing CEOBS in accordance with its constitution and policies, as well as legal and statutory guidelines. In practice, this typically means providing guidance for senior staff and ensuring financial oversight and accountability. You might find yourself offering inspiration or informal advice, or making decisions over the organisation's policies or development.

The commitment

Our trustees meet online once every two months in the evening UK time; this means it's easiest if you are in a European region time zone. Meetings take around two hours and between meetings trustees are expected to contribute to discussions by email. The time commitment is unlikely to exceed three hours per month. In addition, we try to hold a two-day in-person strategy meeting for staff and trustees each year.

Trustees are appointed for a period of two years, after which time re-appointment is possible. The position is voluntary and reasonable expenses are reimbursed.

About you

Everyone has unique knowledge, skills and perspectives and there is no ideal person specification for this role. You will need to be enthusiastic about CEOBS and what we do, and about wanting to help us grow. We particularly welcome applicants with experience in human resources and/or financial or charity administration for at least one of the three positions. We also welcome applications from people from underrepresented groups and those without prior trustee experience.

To apply, please complete this [application form](#). If you have any questions, please contact simon@ceobs.org